## Only 'Individuals' to affix recent photograph (3.5 cm × 2.5 cm)

### Form No. 49A

# Application for Allotment of Permanent Account Number [In the case of Indian Citizens/Indian Companies/Entities incorporated in India/ Unincorporated entities formed in India]

Under section 139A of the Income Tax Act, 1961

To avoid mistake (s), please follow the accompanying instructions and examples before filling up the form

Only 'Individuals' to affix recent photograph (3.5 cm × 2.5 cm)

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State / Union Territory	Pincode / Zip code Country Name	
8 Address for Communication	Residence Office (Please tick as applicable)	
9 Telephone Number & Email ID details  Country code Area/STD Code  Email ID	Telephone / Mobile number	
10 Status of applicant		
Please select status, 🗸 as applicable	Government	
Individual Hindu undivided family	Company Partnership Firm Association of Persons	
Trusts Body of Individuals	Local Authority Artificial Juridical Persons Limited Liability Partner	rship
11 Registration Number (for company, firms, LLPs, etc.)		
13 to see of a citizen of India Abou		
12 In case of a citizen of India, then		
Please mention your AADHAAR number (if allotted)		
13 Source of Income	Please select status, ✓ as applicable	
Salary	Capital Gains	
Income from Business / Profession Business/Profess	sion code [For Code: Refer instructions] Income from Other sources	
Income from House property	No income	
14 Representative Assessee (RA)		
	able under the Income Tax Act in respect of the person, whose particulars have been given in the	
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Full Name (Full expanded name: initials are not permitted)  Please select title,	Smt. Kumari M/s	
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Please select title,	Pincode	
Please select title, as applicable Shri  Last Name / Surname First Name Middle Name  Address Flat/Room/ Door / Block No. Name of Premises/ Building/ Village Road/Street/ Lane/Post Office Area / Locality / Taluka/ Sub- Division Town / City / District State / Union Territory  15 Documents submitted as Proof of Identity(POI) and Proo I/We have enclosed as proof of address.	Pincode  Of of Address (POA)	
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### **INSTRUCTIONS FOR FILLING FORM 49A**

- (a) Form to be filled legibly in BLOCK LETTERS and preferably in BLACK INK. Form should be filled in English only
- (b) Each box, wherever provided, should contain only one character (alphabet /number / punctuation sign) leaving a blank box after each word.
- (c) 'Individual' applicants should affix two recent colour photographs with white background(size 3.5 cm x 2.5 cm) in the space provided on the form. The photographs should not be stapled or clipped to the form. The clarity of image on PAN card will depend on the quality and clarity of photograph affixed on the form.
- (d) Signature / Left hand thumb impression should be provided across the photo affixed on the left side of the form in such a manner that portion of signature/impression is on photo as well as on form.
- (e) Signature /Left hand thumb impression should be <u>within the box</u> provided on the right side of the form. The signature should not be on the photograph affixed on right side of the form. If there is any mark on this photograph such that it hinders the clear visibility of the face of the applicant, the application will not be accepted.
- (f) Thumb impression, if used, should be attested by a Magistrate or a Notary Public or a Gazetted Officer under official seal and stamp.
- (g) AO code (Area Code, AO Type, Range Code and AO Number) of the Jurisdictional Assessing Officer must be filled up by the applicant. These details can be obtained from the Income Tax Office or PAN Centre or websites of PAN Service Providers on <a href="https://www.utiitsl.com">www.utiitsl.com</a> or <a href="https://www.utiitsl.com"

(h) Guidelines for filling the Form 49A:

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		In case of sole proprietorship concern, the proprietor should apply for PAN in his/her own name.  Name should not be prefixed with any title such as Shri, Smt, Kumari, Dr., Major, M/s etc.  Individual applicants should provide full/abbreviated name to be printed on the PAN card. Name, if abbreviated, should necessarily contain the last name. For example:																										
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3 4 5	Have you ever been known by any other name?  Gender  Date of Birth/Incorporat	Individual applicants should necessarily contons should necessarily contons and should necessarily contons are should necessarily contons and should necessarily contons and surname.  SATYAM VENKAT M.  Last Name/Surname  First Name  Middle Name  Can be written as in 'N  For non individual appl If applicant selects 'Yes respect to name apply  This field is mandatory Date cannot be a future.	R S V ame	A A E to Indiate.	with rovid last O w O T N be tthis it is	de f t na hich Y K prin	y title ull/a me.  A A A tted ( SAT S. N SAT and a ulld be conditional a ulld be conditi	e suc bbre For a vritte M T T TYAM /- M. TYAM be sa tory oe sin	th a viate example of the property of the prop	M AN	Card AT M  (last the	K  K  AO  nan title	ku be field RA	mar prir d as d as o or ield of the	: : : : : : : : : : : : : : : : : : :	on eem	no.	1 ak	oove	tc. d. N	ion	ne,						
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	Individuals/ Association of	Relevant date for different categories of applicants is:
	Persons	Individual: Actual Date of Birth; Company: Date of Incorporation;
		Association of Persons: Date of formation/creation; Trusts: Date of creation of Trust
		Deed; Partnership Firms: Date of Partnership Deed; LLPs: Date of Incorporation/Registration; HUFs: Date of creation of HUF and for ancestral HUF date can be 01-01-0001 where the date of creation is not available.
6	Father's Name	Applicable to Individuals only. Instructions in Item No.1 with respect to name apply here. Married woman applicant should give father's name and not husband's name.
7	Address –	R - Residence Address:
	Residence and office	For Individuals, HUF, AOP, BOI or AJP, residential address is mandatory. Other applicants should leave this field blank.
		O - Office Address:
		(1) Name of Office and address to be mentioned in case of individuals having source of income as salary or Business/profession[Item No.13].
		(2) In case of Firm, LLP, Company, Local Authority and Trust, name of office and complete address of office is mandatory.
		For all categories of applicants, it is necessary to mention complete address and the details of Town/City/District, State/Union Territory, and PINCODE are mandatory.
		In case, a foreign address is provided then it is mandatory to provide Country Name along with ZIP Code of the country.
8	Address for	Individuals/HUFs/AOP/BOI/AJP may indicate either 'Residence' or 'Office' and other applicants should necessarily
	communication	indicate 'Office' as the Address for Communication.
		All communication will be sent at the address indicated in this field.
9	Telephone	(1) Telephone number should include country code(ISD code) and STD code or Mobile No. should include Country
	Number and E- mail ID	code(ISD Code).
	Illali ID	For example :
		(i) Telephone number 23555705 of Delhi should be written as
		Country code STD Code Telephone Number / Mobile number
		Miles of Marie the construction of helicand 44 is the CTD Code of Dallai
		Where '91' is the country code of India and 11 is the STD Code of Delhi.
		(ii) Mobile number 9102511111 of India should be written as
		Country code STD Code Telephone Number / Mobile number
		9 1 0 2 5 1 1 1 1
		Where '91' is the country code of India.
		(2) It is mandatory for the applicants to mention either their "Telephone number" or valid "e-mail id" so that they can be contacted in case of any discrepancy in the application and/or for receiving PAN through e-mail.
		(3) Application status updates are sent using the SMS facility on the mobile numbers mentioned in the application form.
10	Status of Applicant	This field is mandatory for all categories of applicants. In case of 'Limited Liability Partnership', the PAN will be allotted in 'Firm' status.
11	Registration number	Not applicable to Individuals and HUFs. Mandatory for 'Company'. Company should mention registration number issued by the Registrar of Companies. Other applicants may mention registration number issued by any State or Central Government Authority.
12	In case of	
12	citizen of India	AADHAAR number, if allotted, has to be quoted (supported by copy of AADHAAR letter/card)
13	Source of Income	It is mandatory to indicate at least one of the sources of incomes, as mentioned in the form. In case, the income from Business/profession is selected by the applicant then an appropriate business/ profession code should be mentioned.
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		Please re		given below to select the bu	usiness/pro	ofession code:							
		Code	Business/		Code	Business/ Profession							
		01 02		ofession and Business	11 12	Films, TV and such other entertainment Information Technology							
		03	Engineering Architectur		13	Builders and Developers							
		04		Accountant/Accountancy	14	Members of Stock Exchange, Share Brokers and Sub- Brokers							
		05	Interior De	coration	15	Performing Arts and Yatra							
		06		Consultancy	16	Operation of Ships, Hovercraft, Aircrafts or Helicopters							
		07	Company S		17	Plying Taxis, Lorries, Trucks, Buses or other Commercial Vehicles							
		08		itioner and Solicitors	18	Ownership of Horses or Jockeys							
		09		nt Contractors	19	Cinema Halls and Other Theatres							
		10	Insurance	• •	20	Others							
14	Name and address of Representative Assessee  Assessee  Section 160 of Income Tax Act, 1961 provides that any person(assessee) can be represented through Representative assessee only as specified in Section 160 the Income-tax Act, 1961, such as, an agent of the non-resident, guardian or manager of a minor, lunatic or ic Court of Wards, Administrator General, Official Trustee, receiver, manager, trustee of a Trust including Wakf.  This field will contain particulars of the Representative Assessee. This field is mandatory if applicant is mindeceased, idiot, lunatic or mentally retarded. Column 1 to 13 will contain details of person on whose behalf application is submitted.												
		Proof of I	Identity and F	Proof of address is also requ	iired for re	nresentative assessee							
15	Proof of Identity and Proof of Address documents	the nam		ant. List of documents wh		address with PAN application. <b>Documents should be in</b> erve as proof of identity and address for each status of							
Docu		proof of ic	dentity and ac	ddress as per Rule 114 of Ir	ncome Tax	Rules, 1962							
	Individuals and H												
						Proof of address (copy of)							
Sr. No		Proof	f of Identity	(Copy of)		Proof of address (copy of)							
<b>Sr. No</b> 1	School Leaving Co		f of Identity	(Copy of)		Proof of address (copy of)  Electricity Bill^							
No	Matriculation Cert	ertificate ificate				Electricity Bill^ Telephone Bill^							
<b>No</b>	Matriculation Cert Degree of recogn	ertificate ificate ised educat	tional instituti			Electricity Bill^ Telephone Bill^ Employer Certificate^							
No 1 2 3 4	Matriculation Cert Degree of recogn Depository Account	ertificate ificate ised educat nt Stateme	tional instituti			Electricity Bill^ Telephone Bill^ Employer Certificate^ Depository Account Statement^							
No 1 2 3 4 5	Matriculation Cert Degree of recogn Depository Accoun Bank Account Sta	ertificate ificate ised educat nt Stateme	tional instituti			Electricity Bill^ Telephone Bill^ Employer Certificate^ Depository Account Statement^ Bank Account Statement / Passbook^							
No 1 2 3 4 5 6	Matriculation Cert Degree of recogn Depository Account Bank Account Sta Credit Card	ertificate ificate ised educat nt Stateme	tional instituti			Electricity Bill^ Telephone Bill^ Employer Certificate^ Depository Account Statement^ Bank Account Statement / Passbook^ Credit Card Statement^							
No 1 2 3 4 5 6 7	Matriculation Cert Degree of recogn Depository Account Bank Account Sta Credit Card Water Bill	ertificate ificate ised educat nt Stateme	tional instituti			Electricity Bill^ Telephone Bill^ Employer Certificate^ Depository Account Statement^ Bank Account Statement / Passbook^ Credit Card Statement^ Rent Receipt^							
No 1 2 3 4 5 6 7	Matriculation Cert Degree of recogn Depository Account Bank Account Sta Credit Card Water Bill Ration Card	ertificate ificate ised educat nt Stateme tement / Pa	tional instituti nt assbook			Electricity Bill^ Telephone Bill^ Employer Certificate^ Depository Account Statement^ Bank Account Statement / Passbook^ Credit Card Statement^ Rent Receipt^ Ration Card							
No 1 2 3 4 5 6 7 8 9	Matriculation Cert Degree of recogn Depository Account Bank Account Sta Credit Card Water Bill Ration Card Property Tax Asse	ertificate ificate ised educat nt Stateme tement / Pa	tional instituti nt assbook			Electricity Bill^ Telephone Bill^ Employer Certificate^ Depository Account Statement^ Bank Account Statement / Passbook^ Credit Card Statement^ Rent Receipt^ Ration Card Property Tax Assessment Order							
No 1 2 3 4 5 6 7 8 9 10	Matriculation Cert Degree of recogn Depository Account Bank Account Sta Credit Card Water Bill Ration Card Property Tax Asse Passport	ertificate ificate ised educat nt Stateme tement / Pi	tional instituti nt assbook			Electricity Bill^ Telephone Bill^ Employer Certificate^ Depository Account Statement^ Bank Account Statement / Passbook^ Credit Card Statement^ Rent Receipt^ Ration Card Property Tax Assessment Order Passport							
No 1 2 3 4 5 6 7 8 9 10 11	Matriculation Cert Degree of recogn Depository Account Bank Account Sta Credit Card Water Bill Ration Card Property Tax Asse Passport Voter Identity Car	ertificate ificate ised educat nt Stateme tement / Pi	tional instituti nt assbook			Electricity Bill^ Telephone Bill^ Employer Certificate^ Depository Account Statement^ Bank Account Statement / Passbook^ Credit Card Statement^ Rent Receipt^ Ration Card Property Tax Assessment Order Passport Voter Identity Card							
No 1 2 3 4 5 6 7 8 9 10	Matriculation Cert Degree of recogn Depository Account Bank Account Sta Credit Card Water Bill Ration Card Property Tax Asse Passport Voter Identity Car Driving License Certificate of ide	ertificate ificate ised educat nt Stateme tement / Pr	tional instituti nt assbook der		nber of	Electricity Bill^ Telephone Bill^ Employer Certificate^ Depository Account Statement^ Bank Account Statement / Passbook^ Credit Card Statement^ Rent Receipt^ Ration Card Property Tax Assessment Order Passport Voter Identity Card Driving License Certificate of address signed by Member of Parliament or Member of Legislative Assembly or Municipal Councillor or							
No 1 2 3 4 5 6 7 8 9 10 11 12	Matriculation Cert Degree of recogn Depository Account Bank Account Sta Credit Card Water Bill Ration Card Property Tax Asse Passport Voter Identity Car Driving License Certificate of ide Legislative Assem	ertificate ificate ised educat nt Stateme tement / Pr	tional instituti nt assbook der	on Der of Parliament or Mem	nber of	Electricity Bill^ Telephone Bill^ Employer Certificate^ Depository Account Statement^ Bank Account Statement / Passbook^ Credit Card Statement^ Rent Receipt^ Ration Card Property Tax Assessment Order Passport Voter Identity Card Driving License Certificate of address signed by Member of Parliament or							
No 1 2 3 4 5 6 7 8 9 10 11 12 13  Note	Matriculation Cert Degree of recogn Depository Accour Bank Account Sta Credit Card Water Bill Ration Card Property Tax Asse Passport Voter Identity Car Driving License Certificate of ide Legislative Assem	ertificate ificate ificate ised educat nt Stateme tement / Processment Or rd entity signe bly or Mun any of the ab- rents/guardia	tional instituti nt assbook  der  ed by Memb icipal Council	on Der of Parliament or Mem	nber of	Electricity Bill^ Telephone Bill^ Employer Certificate^ Depository Account Statement^ Bank Account Statement / Passbook^ Credit Card Statement^ Rent Receipt^ Ration Card Property Tax Assessment Order Passport Voter Identity Card Driving License Certificate of address signed by Member of Parliament or Member of Legislative Assembly or Municipal Councillor or a Gazetted Officer. Note:  1. Proof of Address is required for residence address mentioned in item no. 7.							
No 1 2 3 4 5 6 7 8 9 10 11 12 13 Note 1.	Matriculation Cert Degree of recogn Depository Account Bank Account Sta Credit Card Water Bill Ration Card Property Tax Asse Passport Voter Identity Car Driving License Certificate of ide Legislative Assem :- In case of Minor, an address of any of par identity and address f For HUF, an affidavi	ertificate ificate ised educat nt Stateme tement / Pr essment Or  rd entity signe bly or Mun  ay of the ab ents/guardia or the minor t made by dress of all t	der  ed by Membicipal Council  coove mentioned ans of such mire applicant.  the Karta of He coparceners	per of Parliament or Memor or a Gazetted Officer.  Industrial decomposes of decomposition of the decomposition of	nber of litity and proof of g name,	Electricity Bill^ Telephone Bill^ Employer Certificate^ Depository Account Statement^ Bank Account Statement / Passbook^ Credit Card Statement^ Rent Receipt^ Ration Card Property Tax Assessment Order Passport Voter Identity Card Driving License Certificate of address signed by Member of Parliament or Member of Legislative Assembly or Municipal Councillor or a Gazetted Officer. Note:  1. Proof of Address is required for residence address							
No 1 2 3 4 5 6 7 8 9 10 11 12 13 Note 1.	Matriculation Cert Degree of recogn Depository Accour Bank Account Sta Credit Card Water Bill Ration Card Property Tax Asse Passport Voter Identity Car Driving License Certificate of ide Legislative Assem :- In case of Minor, an address of any of par identity and address f For HUF, an affidavi father's name and addressed.	ertificate ificate ised educat nt Stateme tement / Po essment Or  rd entity signe bly or Mun  ry of the ab ents/guardia or the minor t made by dress of all t uments in the	der  ed by Membicipal Council  coove mentioned ans of such mire applicant.  the Karta of He coparceners	per of Parliament or Memor or a Gazetted Officer.  Industrial decomposes of decomposition of the decomposition of	nber of litity and proof of g name,	Electricity Bill^ Telephone Bill^ Employer Certificate^ Depository Account Statement^ Bank Account Statement / Passbook^ Credit Card Statement^ Rent Receipt^ Ration Card Property Tax Assessment Order Passport Voter Identity Card Driving License Certificate of address signed by Member of Parliament or Member of Legislative Assembly or Municipal Councillor or a Gazetted Officer. Note:  1. Proof of Address is required for residence address mentioned in item no. 7. 2. In case of an Indian citizen residing outside India, copy of Bank Account Statement in country of residence or copy of							
No 1 2 3 4 5 6 7 8 9 10 11 12 13 Note 1.	Matriculation Cert Degree of recogn Depository Accour Bank Account Sta Credit Card Water Bill Ration Card Property Tax Asse Passport Voter Identity Car Driving License Certificate of ide Legislative Assem :- In case of Minor, an address of any of par identity and address for HUF, an affidavi father's name and ada any of the above document than Individuals a Company	ertificate ificate ised educat nt Stateme tement / Po essment Or  rd entity signe bly or Mun  ry of the ab ents/guardia or the minor t made by dress of all t uments in the	der  ed by Membicipal Council  coove mentioned ans of such mire applicant.  the Karta of He coparceners	per of Parliament or Memor a Gazetted Officer.  Indicate the decimal of the decim	nber of attity and proof of copy of istration is	Electricity Bill^ Telephone Bill^ Employer Certificate^ Depository Account Statement^ Bank Account Statement / Passbook^ Credit Card Statement^ Rent Receipt^ Ration Card Property Tax Assessment Order Passport Voter Identity Card Driving License Certificate of address signed by Member of Parliament or Member of Legislative Assembly or Municipal Councillor or a Gazetted Officer. Note:  1. Proof of Address is required for residence address mentioned in item no. 7. 2. In case of an Indian citizen residing outside India, copy of Bank Account Statement in country of residence or copy of							
No 1 2 3 4 5 6 7 8 9 10 11 12 13 Note 1. Othe 1	Matriculation Cert Degree of recogn Depository Account Bank Account Sta Credit Card Water Bill Ration Card Property Tax Asse Passport Voter Identity Card Driving License Certificate of ide Legislative Assem  :- In case of Minor, an address of any of paridentity and address for HUF, an affidavifather's name and adiany of the above document than Individuals a	ertificate ificate ised educat nt Stateme tement / Po essment Or  rd entity signe bly or Mun any of the ab ents/guardia or the minor t made by dress of all t uments in the	der  ed by Membicipal Council  coove mentioned ans of such mire applicant.  the Karta of He coparceners	per of Parliament or Memor or a Gazetted Officer.  Industrial decimal	nber of  attity and proof of g name, g copy of istration is	Electricity Bill^ Telephone Bill^ Employer Certificate^ Depository Account Statement^ Bank Account Statement / Passbook^ Credit Card Statement^ Rent Receipt^ Ration Card Property Tax Assessment Order Passport Voter Identity Card Driving License Certificate of address signed by Member of Parliament or Member of Legislative Assembly or Municipal Councillor or a Gazetted Officer. Note:  1. Proof of Address is required for residence address mentioned in item no. 7. 2. In case of an Indian citizen residing outside India, copy of Bank Account Statement in country of residence or copy of Non-resident External(NRE) bank account statements.							

4	Trust	Copy of trust deed or copy of certificate of registration number issued by Charity
		Commissioner.
5		Copy of Agreement or copy of certificate of registration number issued by charity commissioner or registrar of cooperative society or any other competent authority or any other document originating from any Central or State Government Department establishing identity and address of such person.
		· · · · · · · · · · · · · · · · · · ·

16	Signature impression	/	Thumb	Application must be signed by (i) the applicant; or (ii) Karta in case of HUF; or (iii) Director of a Company; or (iv) Authorised Signaturee in case of AOP, Body of Individuals, Local Authority and Artificial Juridical Person; or (v) Partner in case of Firm/LLP; or (vi) Trustee; or (vii) Representative Assessee in case of Minor/deceased/idiot/lunatic/mentally retarded.
				Applications not signed in the given manner and in the space provided are liable to be rejected.

### **GENERAL INFORMATION FOR PAN APPLICANTS**

- (a) Applicants may obtain the application form for PAN (Form 49A) from any IT PAN Service Centres(managed by UTIITSL) or TIN-Facilitation Centres(TIN-FCs)/PAN Centres (managed by NSDL), or any other stationery vendor providing such forms or download from the Income Tax Department website(<a href="www.incometaxindia.gov.in">www.incometaxindia.gov.in</a>)/UTIITSL website(<a href="www.utiitsl.com">www.utiitsl.com</a>)/NSDL website (<a href="www.utiitsl.com">www.utiitsl.com</a>)/NSDL website (<a href="www.utiitsl.com">www.utiitsl.com</a>)/NSDL website (<a href="www.utiitsl.com">www.utiitsl.com</a>)/NSDL website (<a href="www.utiitsl.com">www.utiitsl.com</a>)
- (b) The fee for processing PAN application is Rs. 85/- (plus service tax, as applicable). In case, the PAN card is to be dispatched outside India then additional dispatch charge of Rs 850 will have to be paid by applicant.
- (c) Those already allotted a ten digit alphanumeric PAN shall not apply again as having or using more than one PAN is illegal. However, request for a new PAN card with the same PAN or/and Changes or Correction in PAN data can be made by filling up 'Request for New PAN Card or/and Changes or Correction in PAN Data' form available from any source mentioned in (a) above. The cost of application and processing fee is same as in the case of Form 49A.
- (d) Applicant will receive an acknowledgment containing a unique number on acceptance of this form. This **acknowledgment number** can be used for tracking the status of the application.

(e) For more information / Application status enquiry contact:

	Income-tax Department	NSDL	UTIITSL
Website	www.incometaxindia.gov.in	www.tin-nsdl.com	www.utiitsl.com
Call Center	0124-2438000	020-27218080	022-67931300
Email ID		tininfo@nsdl.co.in	utiitsl.gsd@utiitsl.com
SMS		SMS NSDLPAN <space>Acknowledgement No. &amp; send to 57575 to obtain application status.</space>	
Address		INCOME TAX PAN SERVICES UNIT (Managed by National Securities Depository Limited), 3rd Floor, Sapphire Chambers, Near Baner Telephone Exchange, Baner, Pune - 411 045.	Centres(managed by UTIITSL) PB no 20, Plot no 3, Sector- 11, CBD-